

BOARD OF DIRECTORS' MEETING

March 28, 2013

Querney's Office Plus Boardroom

Present: G. Haddad, J. Querney, J. Arrowsmith (left at 5:45 p.m.), K. Young,, G. Babij, J. Rodriguez, D. Cattapan, C. Leonard, D. Petryna

Regrets: G. MacAusland, V. Jacobs

1. Call to order

Meeting was called to order by D. Petryna at 5:15 p.m.

2. Approval of Agenda

Motion: To approve Agenda of March 28, 2013 Board Meeting.

Moved by: G. Haddad

Seconded by: K. Young

Carried

3. Review of the Minutes of the February 7, 2013 Board Meeting:

C. Leonard asked for item to be added to future agendas in respect of volunteer issues. Volunteer issues will be addressed under Committee Reports

4. Approval of Minutes of February 7, 2013 Board Meeting

Motion: To approve Minutes of February 7, 2013 Board Meeting.

Moved by: K. Young

Seconded by: G. Haddad

Carried

5. Business Arising from Last Board Meeting and Minutes: Tables

6. Executive Director's Report

The written Executive Director's report was presented. Highlights include TD increasing sponsorship to \$15,000. Recent open rehearsal was a success.

The Annual Gala was discussed. Items to improve for next year include scheduling and live auction – it was felt that more money could have been obtained for live auction items.

Motion: To approve the written report of the Executive Director as presented at the March 28, 2013 Board Meeting.

Moved by: J. Querney

Seconded by: K. Young

Carried

7. Treasurer's Report

G. Babij presented the Treasurer's Report. Year to date, income is above budget. Investments have performed very well. Payables are under control, although conservatory income is down.

G. Babij indicated that he was required to withdraw \$15,000 from investments to cover shortfall in cash flow. Subscriptions for 2013-14 season are not yet being sold.

Revised forecast shows a worst-case loss of \$7,400 for this season.

D. Cattapan identified several areas where expenses have been higher than expected, including musician costs and insurance. Money will be set aside for volunteer recognition event; there was some discussion about the idea of a restaurant hosting in exchange for a half-concert sponsorship.

Motion: To approve Treasurer's Report of the March 28, 2013 Board Meeting.

Moved by: J. Querney

Seconded by: G. Haddad

Carried

8. Other Committees

a. Musician Retention

Website profiles are still needed for volunteer musicians; certain information should already be on file. J. Arrowsmith briefly discussed need to review and adjust certain policies.

Motion: To approve the Musician Retention Committee Report of the March 28, 2013 Board Meeting.

Moved by: J. Querney

Seconded by: K. Young

Carried

b. Fundraising

Upcoming Fromagerie event should bring in \$3500, but more tickets need to be sold.

Motion: To approve the Fundraising Committee Report of the March 28, 2013 Board Meeting.

Moved by: K. Young

Seconded by: J. Querney

Carried

c. Sponsorship

New sponsorship packages have been developed. Committee will be meeting shortly to go over potential sponsors.

Motion: To approve the Sponsorship Committee Report of the March 28, 2013 Board Meeting.

Moved by: C. Leonard

Seconded by: M. Dorreen

Carried

9. Other Business

Vulnerable sector screening has been raised as a component of Ontario Arts Council funding. D. Cattapan will send a proposed policy for Board review.

Youth ticket prices were discussed for both single-ticket and subscription prices. Cut-off would be under 30. Two sets of rates were proposed (one for student, one for under 30), but it was felt that single price was preferable.

Motion: To set single-ticket prices at \$13, and subscriptions at \$60, for individuals under 30.

Moved by: C. Leonard

Seconded by: M. Dorreen

Carried

10. In camera

Motion: That the start of the In Camera session of the March 28, 2013 Board Meeting at 6:07 p.m. be approved

Moved by: C. Leonard

Seconded by: M. Dorreen

Carried

Motion: That the conclusion of the In Camera session of the March 28, 2013 Board Meeting at 6:14 p.m. be approved

Moved by: C. Leonard

Seconded by: M. Dorreen

Carried

11. Next Meeting – May 16, 2013 at 5:15 p.m

12. Adjournment.

Motion: That the Adjournment of the Board Meeting of February 7, 2013 at 6:19 p.m. be approved.

Moved by: J. Rodriguez

Seconded by: K. Young

Carried