

BOARD OF DIRECTORS' MEETING

January 10, 2013

Querney's Office Plus Boardroom

Present: G. Haddad, J. Querney, J. Arrowsmith (left at 5:50 p.m.), G. MacAusland, G. Babij, K. Young, J. Rodriguez, Vicky Jacobs, D. Cattapan

Regrets: D. Petryna, C. Leonard, M. Dorreen, L. Desrochers,

1. Call to order

Meeting was called to order by G. Haddad at 5:05 p.m.

2. Approval of Agenda

Motion: To approve Agenda of January 10, 2013 Board Meeting.

Moved by: K. Young

Seconded by: G. MacAusland

Carried

3. Review of the Minutes of the November 8, 2012 Board Meeting: tabled

4. Approval of Minutes of December 6, 2012 Board Meeting

Motion: To approve Minutes of December 6, 2012 Board Meeting.

Moved by: K. Young

Seconded by: V. Jacobs

Carried

5. Business Arising from Last Board Meeting and Minutes

There was a question from G. Babij – were we going to get a copy of the sponsorship package...he had not seen one. D. Cattapan responded by saying that she and D. Petryna were to meet and finalize the package but that had not been done. It will be done before the next meeting.

6. Treasurer's Report

G. Babij presented the Treasurer's Report. Net income is lower than budget for the month of November. A couple of reasons were that there were three payrolls in November. The Year-to-date is still better than budget, mostly because the expenses are below budget.

We still do not have a sponsor for the March concert, but a proposal has been sent to KPMG.

Motion: To approve Treasurer's Report of the January 10, 2013 Board Meeting.

Moved by: G. Babij

Seconded by: K. Young

Carried

7. Executive Director's Report

The written Executive Director's report was presented. There was discussion around the benefits of doing a concert in Elliot Lake ('13 – '14 season). Full planning for the gala is underway. Musicians will not be available as the North Bay concert had been moved and was in conflict with the gala date.

We will be supplementing the donated items with consignment items from a company that supplies fundraising auction items. There is no cost, and no risk. Items are shipped prepaid and anything that does not sell for the minimum bid amount can be returned with the company picking up the freight charges.

We have over 100 followers on Twitter and there has been an increase on the website.

V. Jacobs asked if we had substantially increased our ask amount in the requests from government? Not that D. Cattapan is aware. V. Jacobs asked if we had considered submitting a new project request to the City. She suggested that the City's Community Economic Development (CED) fund can be approached to assist arts organizations with new projects such as increasing the subscriber base and growing the audience to non-traditional ticket buyers. The fund won't support operations, just projects.

Motion: To approve the written report of the Executive Director as presented at the January 10, 2013 Board Meeting.

Moved by: G. Haddad

Seconded by: V. Jacobs

Carried

8. Other Committees

a. Fundraising

J. Rodriguez reported that the committee was going to meet on Friday January 11. He queried if there was any response from the car companies on the request for a car donation. D. Cattapan said the response was “no” but we could purchase one for cost.

b. Musicians

Geoff asked about the protocol with new musicians since there was a new violinist that auditioned and was invited to the next practice. When Geoff arrived, he said there were two additional people that had not auditioned. D. Cattapan will follow up since there are procedures in place.

c. Sponsorship

Sponsorship package will be available for the next meeting

d. Newsletter

K. Young indicated that a mini newsletter will be sent out shortly.

Received for information purposes only. No motion attached to the reports

9. In camera

No discussion.

10. New Business

Nothing further.

11. Next Meeting – February 7, 2013 at 5:00 p.m. at the CNIB offices.

12. Adjournment.

Motion: That the Adjournment of the Board Meeting of January 10, 2013 at 6:25 p.m. be approved.

Moved by: V. Jacobs

Seconded by: K. Young

Carried

