

BOARD OF DIRECTORS' MEETING

Tuesday, September 18, 2012

Querney's Office Plus Boardroom

Present: D. Petryna, M. Dorreen, L. Desrochers, J. Querney, V. Jacobs (left at 5:10 p.m.), G. Haddad, K. Young, B. Callender, J. Rodriguez, G. Babij

Regrets: None

1. Call to order

Meeting was called to order by D. Petryna at 4:30 p.m.

2. Review of the Minutes of the September 4, 2012 Board Meeting

Certain corrections were noted.

3. Approval of Minutes of September 4, 2012 Board Meeting

Motion: To approve Minutes of September 4, 2012 Board Meeting.

Moved by: J. Querney

Seconded by: G. Haddad

Carried

4. Updates

a. Executive Director search

D. Cattapan has signed an employment contract, starting October 9, 2012. She may work remotely in the interim. Salary and bonus structure were discussed.

b. Board Members

New board member nominees will include Charlotte Leonard, Jamie Arrowsmith, Geoff MacAusland and potentially John Arnold. New members will begin appointment once new ED starts.

5. Ad-hoc Reports – Committees

a. Labour Relations

No changes to report.

b. Finance

G. Babij has spoken with the SSO's auditor and has provided supplemental information. He will meet with the auditor to discuss concerns, adjustments and rates.

It was suggested that D. Cattapan speak with L. Desrochers to discuss office matters. Conservatory issues have been addressed to some extent, as musicians have taken on additional students. V. Jacobs intends to send conservatory policies to core musicians.

L. Desrochers was commended for doing an excellent job in respect of office finances and other matters.

c. Fundraising

J. Rodriguez presented a written report. Five potential events were discussed, including September 29, 2012 Porketta Bingo, Fromagerie event, car company donation, snare drumming world record, and masquerade ball.

Motion: To approve fundraising initiatives in principle.

Moved by: J. Rodriguez

Seconded by: V. Jacobs

Carried

d. Strategic Planning

Recognition of musician/volunteer service was discussed. Musician database is still in progress.

e. Promotion

K. Young reported that the September newsletter was sent out in the first week of September. Draft October newsletter is due next week. K. Young has interviewed Gilles Thibodeau for profile feature.

A brief profile of D. Cattapan will be inserted.

Tickets are anticipated to be sent for print shortly.

f. Program

B. Callender reported that all programming items were in place for this season.

6. Office Update

L. Desrochers reported that program should be ready for review by Friday, September 21. All advertisements are in place except for Xstrata.

Patron complaint was briefly discussed.

7. New Business

An email reminder will be sent regarding Porketta Bingo.

8. Next Meeting – October 1, 2012 at 4:30.

9. Adjournment.

Motion: That the Adjournment of the Board Meeting of September 18, 2012 at 5:21 p.m. be approved.

Moved by: J. Rodriguez

Seconded by: G. Haddad

Carried